

VILLAGE OF MALTA
Board of Trustees Meeting
March 8, 2017
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PRESENT

Robert Iversen, Acting Village President; Tom Folowell, Don Haeffner, Brenda Jergens, Chrissie Manis, and Steve Meisch, Trustees; Debra Lang, Comptroller; and Mary Johansen, Clerk. Also present were Kevin Buick, Village Attorney, and Doug Breunlin, Village Engineer.

CALL TO ORDER

President Iversen called the meeting to order at 7:01 p.m.

CITIZENS/GUESTS

Present: Lawrence West, Bruce Walsh, and Scott Kaelin. Also present was Kevin McArtor from the DeKalb County Community Foundation (see Unfinished Business).

ACCEPT MINUTES

Motion Trustee Jergens to accept the regular board meeting minutes of February 8, 2017, second Trustee Folowell, all present voting aye. **Motion carried.**

POLICE REPORT – none

LEGAL REPORT

Attorney Buick handed out an informational memo about subdivisions and their covenants.

COMPTROLLER'S REPORT

Monthly Financial Report/Board Report – Motion Trustee Manis to accept the financial report for February 2016 and pay the list of claims in the amount of \$49,908.09, second Trustee Folowell, roll call vote: Folowell – aye, Haeffner – aye, Heins – absent, Jergens – aye, Manis – aye, Meisch – aye. **Motion carried.**

UNFINISHED BUSINESS

DeKalb County Community Foundation Economic Development Grant – Motion Trustee Jergens to go forward with signing the contract and spending \$1000 maximum, contingent on successful receipt of the grant, second Trustee Meisch, roll call vote: Folowell – aye, Haeffner – aye, Heins – absent, Jergens – aye, Manis – aye, Meisch – aye. **Motion carried.**

NEW BUSINESS

- a. **Plan Commission Appointments 2017** – moved to April
- b. **Clarke Environmental Mosquito Management Program** – Motion Trustee Manis to accept the 2017 authorization contract with Clarke Environmental Mosquito Management, Inc., second Trustee Jergens, roll call vote: Folowell – aye, Haeffner – aye, Heins – absent, Jergens – aye, Manis – aye, Meisch – aye. **Motion carried.**

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- c. **Lion's Park Equipment/Improvements** – Motion Trustee Meisch to purchase playground equipment, second Trustee Folowell, roll call vote: Folowell – aye, Haeffner – aye, Heins – absent, Jergens – aye, Manis – aye, Meisch – aye.
Motion carried. Motion Trustee Folowell to turn the north baseball diamond (5th and Monroe) into a parking lot, second Trustee Meisch, roll call vote: Folowell – aye, Haeffner – aye, Heins – absent, Jergens – aye, Manis – aye, Meisch – aye.
Motion carried.
- d. **Ordinance 2017-02 Authorizing Sale of 1998 Ford Crown Victoria Police Vehicle** – Motion Trustee Jergens to approve Ordinance 2017-02, second Trustee Manis, , roll call vote: Folowell – aye, Haeffner – aye, Heins – absent, Jergens – aye, Manis – aye, Meisch – aye. **Motion carried.**
- e. **Meeting dates** – Water/Wastewater on March 29, 2017, at 6 p.m. and Police and Personnel on April 12, 2017, at 6 p.m.

ADJOURNMENT

Motion Trustee Meisch to adjourn the meeting at 7:24 p.m., second Trustee Jergens, all present voting aye. **Motion carried.**

APPROVED THIS _____ DAY OF APRIL

Robert Iversen – Acting Village President

Mary Johansen – Village Clerk

Water/Wastewater Committee Meeting March 29th 2017

In Attendance: Bill Murfree – Utility Service/SUEZ
Water Operator- J.C. Roach
Trustees: Chrissie Manis, Tom Folowell, Don Haeffner
Village President Bob Iversen

Bill Murfree gave a presentation about his company and the condition assessment of the village water storage tank.

Bill explained in depth what he saw when inspecting the tank and what can be done to rehab it and extend the life of the tank.

He talked about a full service maintenance program to help extend the life of the tank. He explained what needed to be done with the tank immediately and described the maintenance services in the following years. Bill talked about having some options on how to pay for this service and he said that they can start in the summer.

The next item for discussion was a backup generator for our water system. Everyone agreed that we need to have an updated alternative to what we currently have.

The last item for discussion was a wireless autodialer for our lift stations. J.C. informed us that there are two lift stations that could use this technology.

Tom motioned to adjourn
Don seconded
Meeting adjourned

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PRESENT

Robert Iversen, Acting Village President; Tom Folowell, Dennis Heins, Brenda Jergens, and Steve Meisch, Trustees; Debra Lang, Comptroller; and Mary Johansen, Clerk. Also present was Kevin Buick, Village Attorney.

CALL TO ORDER

President Iversen called the meeting to order at 7:00 p.m.

CITIZENS/GUESTS

Present: Marilyn West, Lawrence West, and Scott Kaelin. Also present were Philip Stroud and Bruce Walsh, who spoke about Prairie Springs fences/covenants. Kevin McArtor from the DeKalb County Community Foundation discussed the Economic Development Project with the board; there was no action at this time.

ACCEPT MINUTES

Motion Trustee Jergens to accept the regular board meeting minutes of January 11, 2017, second Trustee Meisch, all present voting aye. **Motion carried.**

POLICE REPORT

Presented by Acting Chief Russ Stokes (see attached).

LEGAL REPORT – none

COMPTROLLER'S REPORT

Monthly Financial Report/Board Report – Motion Trustee Heins to accept the financial report for January 2016 and pay the list of claims in the amount of \$35,940.28, second Trustee Folowell, roll call vote: Folowell – aye, Haeffner – absent, Heins – aye, Jergens – aye, Manis – absent, Meisch – aye. **Motion carried.**

UNFINISHED BUSINESS

Ordinance 2017-01 Adopting the Local Government Travel Expense Control Act – Motion Trustee Meisch to accept Ordinance 2017-01, second Trustee Heins, roll call vote: Folowell – aye, Haeffner – absent, Heins – aye, Jergens – aye, Manis – absent, Meisch – aye. **Motion carried.**

NEW BUSINESS

a. **Appointment of Malta Police Chief** – President Iversen named Officer Russ Stokes. Motion Trustee Jergens to appoint Officer Stokes as new chief of police, second Trustee Folowell, roll call vote: Folowell – aye, Haeffner – absent, Heins – aye, Jergens – aye, Manis – absent, Meisch – aye. **Motion carried.**

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- b. Municipal Aggregation Data Request Form** – informational
- c. Illinois Municipal League Risk Management Coverage Grants** – informational
- d. Donation Requests (Two): 4-C Community Coordinated Child Care;**
Voluntary Action Center – Motion Trustee Jergens to donate \$200.00 to 4-C Community Coordinated Child Care, second Trustee Heins, roll call vote: Folowell – aye, Haeffner – absent, Heins – aye, Jergens – aye, Manis – absent, Meisch – aye. **Motion carried.** Motion Trustee Folowell to donate \$200.00 to the Voluntary Action Center, second Trustee Jergens, roll call vote: Folowell – aye, Haeffner – absent, Heins – aye, Jergens – aye, Manis – absent, Meisch – aye. **Motion carried.**
- e. Plan Commission Appointment** – Tabled until next month.

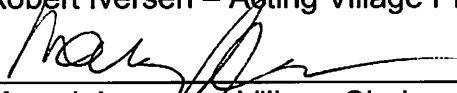
ADJOURNMENT

Motion Trustee Meisch to adjourn the meeting at 7:26 p.m., second Trustee Jergens, all present voting aye. **Motion carried.**

APPROVED THIS 8th DAY OF MARCH



Robert Iversen – Acting Village President



Mary Johansen – Village Clerk

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January 11, 2017
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PRESENT

Tom Folowell, Dennis Heins, Brenda Jergens, and Chrissie Manis, Trustees; and Mary Johansen, Clerk. Also present were Kevin Buick, Village Attorney, and Doug Breunlin, Village Engineer. Absent: Don Haeffner and Steve Meisch, Trustees. Robert Iversen, Acting Village President, was present via remote electronic attendance.

ROLL CALL

Clerk Johansen read roll call. Since physical quorum was present, electronic presence was permitted, as per section 2-34 of the Malta Municipal Code.

CALL TO ORDER

President Iversen called the meeting to order at 7:12 p.m.

CITIZENS/GUESTS

Kevin McArtor from the DeKalb County Community Foundation gave details about the Malta Community Endowment Fund. He explained donor giving and left information and envelopes. Board discussion followed. Also present were Marilyn West and Lawrence West.

ACCEPT MINUTES

The board reviewed the minutes. Motion Trustee Jergens to accept the minutes for the December 14, 2016, Streets and Drainage Committee Meeting, second Trustee Folowell, all present voting aye. **Motion carried.** Motion Trustee Folowell to accept the regular board meeting minutes of December 14, 2016, second Trustee Folowell, all present voting aye. **Motion carried.**

POLICE REPORT - none

LEGAL REPORT - none

COMPTROLLER'S REPORT

Monthly Financial Report/Board Report – Motion Trustee Folowell to accept the financial report for December 2016 and pay the list of claims in the amount of \$83,126.94, second Trustee Heins, roll call vote: Folowell – aye, Haeffner – absent, Heins – aye, Jergens – aye, Manis – aye, Meisch – absent. **Motion carried.**

UNFINISHED BUSINESS

Drainage Equipment – North Drainage Project – Trustee Manis sent a request for services to Engineer Breunlin, as discussed at the committee meeting. Engineer Breunlin will report next month.

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NEW BUSINESS

- a. **Correspondence** – tabled until next month.
- b. **Malta Days Carnival Contract** – Motion Trustee Folowell to accept the Malta Days Carnival Contract submitted by Great American Shows, second Trustee Manis, roll call vote: Folowell – aye, Haeffner – absent, Heins – aye, Jergens – aye, Manis – aye, Meisch – absent. **Motion carried.**

ADJOURNMENT

Motion Trustee Folowell to adjourn the meeting at 7:31 p.m., second Trustee Jergens, all present voting aye. **Motion carried.**

APPROVED THIS 8th DAY OF FEBRUARY



Robert Iversen – Acting Village President



Mary Johansen – Village Clerk

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April 12, 2017
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PRESENT

Robert Iversen, Village President; Tom Folowell, Don Haeffner, Dennis Heins, Brenda Jergens, and Chrissie Manis, Trustees; Debra Lang, Comptroller; and Mary Johansen, Clerk. Also present were Kevin Buick, Village Attorney, Doug Breunlin, Village Engineer, and Police Chief Russ Stokes.

CALL TO ORDER

President Iversen called the meeting to order at 7:00 p.m.

CITIZENS/GUESTS

- a. **Progressive Energy Group, Electric Aggregation** – Report presented (see attached).
- b. Also present: Lawrence West, Marilyn West and Scott Kaelin.

ACCEPT MINUTES

Motion Trustee Jergens to accept the regular board meeting minutes of March 8, 2017, second Trustee Manis, all present voting aye. **Motion carried.** Motion Trustee Manis to accept the water/wastewater committee minutes of March 29, 2017, second Trustee Folowell, all present voting aye. **Motion carried.**

POLICE REPORT

- a. **Monthly Report and Annual 2016 Report** – Police Chief Russ Stokes presented to the board his monthly report for March 2017 and his annual report for 2016.
- b. **Police Manual Update** – Motion Trustee Folowell to update the police manual, second Trustee Manis, roll call vote: Folowell – aye, Haeffner – aye, Heins – aye, Jergens – aye, Manis – aye, Meisch – absent. **Motion carried.**

LEGAL REPORT

Attorney Buick reported no activity.

COMPTROLLER'S REPORT

Monthly Financial Report/Board Report – Motion Trustee Heins to accept the financial report for March 2017 and pay the list of claims in the amount of \$21,734.30, second Trustee Jergens, roll call vote: Folowell – aye, Haeffner – aye, Heins – aye, Jergens – aye, Manis – aye, Meisch – absent. **Motion carried.**

UNFINISHED BUSINESS

- a. **DeKalb County Community Foundation Economic Development Grant** – President Iversen reported the rough draft should be finalized by April 26th.
- b. **Water System Tank Maintenance and Generator/117 S. Third High Pressure Pumps** – President Iversen is looking for quotes.
- c. **Malta Planning Commission Appointments** – Tabled until next meeting.

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NEW BUSINESS

Ordinance Authorizing Aggregation of Electric Load Residential and Small Businesses Malta – Motion Trustee Folowell to accept Ordinance No. 2017-03 Authorizing Aggregation of Electrical Load, second Trustee Haeffner, roll call vote: Folowell – aye, Haeffner – aye, Heins – aye, Jergens – aye, Manis – aye, Meisch – absent. **Motion carried.**

OTHER BUSINESS

- Trustee Manis presented a North Pond construction project timeline/schedule.
- Trustee Heins updated the board on Lions Park plans for the shelter addition.

MEETING DATE

A committee meeting date was set for Wednesday, May 3, 2017. Discussion will include the water storage tank maintenance situation.

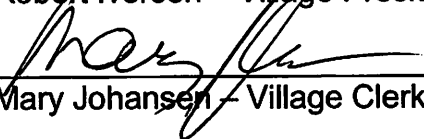
ADJOURNMENT

Motion Trustee Folowell to adjourn the meeting at 7:31 p.m., second Trustee Manis, all present voting aye. **Motion carried.**

APPROVED THIS 10th DAY OF MAY



Robert Iversen – Village President



Mary Johansen – Village Clerk