

VILLAGE OF MALTA
Board of Trustees Meeting
June 14, 2017
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PRESENT

Robert Iversen, Village President; Tom Folowell, Don Haeffner, Dennis Heins, Brenda Jergens, Chrissie Manis, and Lawrence West, Trustees; Debra Lang, Comptroller; and Mary Johansen, Clerk. Also present were Kevin Buick, Village Attorney, and Doug Breunlin, Village Engineer.

CALL TO ORDER

President Iversen called the meeting to order at 7:00 p.m.

CITIZENS/GUESTS

Scott Kaelin was present.

ACCEPT MINUTES

Motion Trustee Jergens to accept the regular board meeting minutes of May 24, 2017, second Trustee Folowell, all present voting aye. **Motion carried.**

Motion Trustee Heins to accept the special meeting minutes of June 3, 2017, second Trustee West, all present voting aye. **Motion carried.**

POLICE REPORT

- a) **Monthly Report** - President Iversen read the May report submitted by Chief Russ Stokes.
- b) **Bid Opening 1998 Ford Crown Vic** – Three bids were received; motion Trustee Folowell to accept the bid by James Wilson for \$555.00, second Trustee Manis, roll call vote: Folowell – aye, Haeffner – aye, Heins – aye, Jergens – aye, Manis – aye, West - aye. **Motion carried.**

LEGAL REPORT – See NEW BUSINESS

COMPTROLLER'S REPORT

- a) **Monthly Financial Report/Board Report** – Motion Trustee Jergens to accept the financial report for May 2017 and pay the list of claims in the amount of \$50,040.41, second Trustee Folowell, roll call vote: Folowell – aye, Haeffner – aye, Heins – aye, Jergens – aye, Manis – aye, West - aye. **Motion carried.**
- b) **Line Item Transfers End Fiscal Year 2016-17 – Fiscal Financial Report** – Motion Trustee Jergens to accept the end fiscal year 2016-17 financial report for April 30, 2017, second Trustee Manis, roll call vote: Folowell – aye, Haeffner – aye, Heins – aye, Jergens – aye, Manis – aye, West - aye. **Motion carried.**

UNFINISHED BUSINESS

- a) **Malta Planning Commission Appointments** – Tabled until July meeting.
- b) **Equipment Purchase: Loader** – Motion Trustee Jergens to purchase loader for \$6000.00, contingent upon receipt of maintenance records, second Trustee

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West, roll call vote: Folowell – aye, Haeffner – aye, Heins – aye, Jergens – aye, Manis – aye, West - aye. **Motion carried.**

- c) Engineer Breunlin presented engineering plans to the board.
- d) President Iversen is waiting for one quote for the generator replacement project.

NEW BUSINESS

- a) **Resolution Property Acquisition 302 S. Second Street 07-23-310-003 –**
Attorney Buick explained that the next step is to get all the documents (listed below in section b.) ready and recorded by June 30, 2017. Motion Trustee Folowell to accept the 302 S. Second Street Property Acquisition Resolution, second Trustee Haeffner, roll call vote: Folowell – aye, Heins – aye, Jergens – aye, Manis – aye, Meisch – aye, West – aye. **Motion carried.**
- b) **First Street Holding Real Estate 302 S. Second Street 07-23-310-003**
 - **Agreement for Conveyance of Real Estate**
 - **Commitment for Title Insurance**
 - **Warranty Deed, Affidavit of Title, Bill of Sale**
- c) **Preventative Maintenance Service Agreement Annual Braniff Communications –** Motion Trustee Manis to renew the annual Braniff Communications, Inc. Preventative Maintenance Service Agreement, second Trustee Heins, roll call vote: Folowell – aye, Haeffner – aye, Heins – aye, Jergens – aye, Manis – aye, West - aye. **Motion carried.**
- d) **Memorandum of Understanding Emergency Services and Disaster Agency (E.S.D.A.) –** Motion Trustee Manis to accept the E.S.D.A. Memorandum of Understanding, second Trustee Heins, roll call vote: Folowell – aye, Haeffner – aye, Heins – aye, Jergens – aye, Manis – aye, West - aye. **Motion carried.**

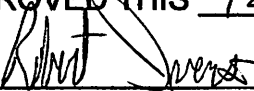
NEXT MEETING DATE

The next Malta Village Board meeting date is Wednesday, June 28, 2017.

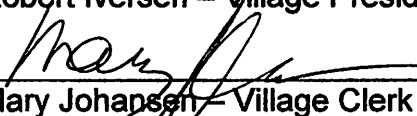
ADJOURNMENT

Motion Trustee Heins to adjourn the meeting at 7:54 p.m., second Trustee Folowell, all present voting aye. **Motion carried.**

APPROVED THIS 12th DAY OF JULY



Robert Iversen – Village President



Mary Johansen – Village Clerk

**Village of Malta
Board of Trustees Committee Meeting
June 14, 2017**

CALL TO ORDER: President Iversen called the meeting to order at 6:00 p.m.

ROLL CALL: Robert Iversen, Village President; Tom Folowell, Don Haeffner, Dennis Heins, Brenda Jergens, Chrissie Manis, and Lawrence West, Trustees; Debra Lang, Comptroller; and Mary Johansen, Clerk.

ITEMS FOR DISCUSSION:

- a. Equipment/vehicle purchase – The board discussed the Wilson loader.
- b. Other business – The need to review Engineer Doug Breunlin's plans was also discussed by the board.

ADJOURNMENT

Motion Trustee Folowell to adjourn the meeting at 6:52 p.m., second Trustee Jergens, all present voting aye. **Motion carried.**



Robert Iversen, Village President Date 7-12-17



Mary Johansen, Village Clerk Date 7/12/17